

## North Cerney Parish Council

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING on 9<sup>th</sup> May 2017 at 8.10 pm at The Memorial Hall, North Cerney

**Present:** Councillors M Tufnell, N Wilkes, P Sergeant, C Wakefield, County Councillor P Hodgkinson, District Councillor J Forde, B Koch as RFO and 3 parishioners

**Presiding:** Councillor M Tufnell

**Clerk:** V Hancock

**Apologies:** Councillor A Stoten and PCSO A Shutt

#### 1. Election of Officers

1.1 **Election of Chairman:** Councillor Wilkes proposed and the Council **resolved** unanimously that Councillor Tufnell be re-elected as Chairman.

1.2 **Election of Vice Chairman:** Councillor Wilkes proposed and the Council **resolved** unanimously that Councillor Russell-Brown be re-elected as Vice Chairman.

1.3 **Election of RFO:** The Council **resolved** unanimously that Barry Koch be re-appointed as Responsible Financial Officer (RFO)

1.4 **Appointment of Internal Auditor:** Deferred to the next meeting

#### 2.1 Minutes of the Parish Council Meeting on 28<sup>th</sup> February 2017

The Council **resolved** that the Minutes of the Parish Council Meeting held on 28<sup>th</sup> February 2017 at The Memorial Hall, North Cerney be approved and signed.

#### 2.2 Matters Arising:

2.2.1 Roy Savory had agreed to mow the village green

2.2.2 The Clerk had been notified by Brenda Smith that Dobbies had now said they could not provide plant troughs for the "gates", as the project was too small

2.2.3 Barry Koch had spoken to someone who was willing to re-paint the telephone boxes, but he had quoted £1,500. Councillor Forde said that the telephone box at Compton Abdale had been painted recently and the Clerk agreed to make enquiries of the Clerk of that parish. Councillor Forde also said that Cotswold District Council were proposing to list the telephone box in North Cerney as being of historic interest.

#### 3. District and County Issues:

The District and County Councillors had reported fully to the Annual Parish Meeting .

#### 4. Financial Matters

4.1 **The Annual Governance Statement** was completed and it was **resolved** that it be signed by the Chairman and Clerk.

4.2 **The Annual Accounting Statements for 2016/17** were presented by the RFO and it was **resolved** that they be approved.

4.3 **Reconciliation Statement:** The reconciliation statement for the current year was presented by the RFO, and it was **resolved** that it be approved. The first instalment of the precept had been received, amounting to £4,501, including the Council Tax Support Grant

**4.4 Authorisation of Expenditure:** The following expenditure was approved:

V Hancock	Clerk monthly salary and PAYE March -May	441.00
GAPTC	Annual membership subscription	140.39
AON UK	Annual insurance	804.59
The Memorial Hall	Use of room for February meeting	14.25
Playsafety Limited	RoSPA Playground inspection	84.00

**5. Governance**

5.1 It was **resolved** that the updated Standing Orders be adopted

5.2 It was **resolved** that the updated Code of Conduct be adopted

Arrangements would be made to include both of the above on the Council's website

**6. Planning Applications and Tree Preservation Orders**

6.1 **Planning Applications:** The following applications had been notified:

Erection of 12 residential units (affordable homes) on land adjacent to Broadbridge Cottage North Cerney

13 The Orchard North Cerney: raising of existing roof to rear wing, installation of two chimney flues, single storey side extension and works to fenestration

North Cerney School: details of replacement single storey side and rear extension, formation of amphitheatre and remodelling of rear steps and retaining walls

Brooklyn House Perrotts Brook: pruning of two sycamore trees

6.2 **Decisions and Notices:** the following had been approved:.

4 Hillview North Cerney: loft conversion with roof lights and gable window

7 Woodland View Woodmancote: erection of single storey front porch

The Granary Scrubditch Farm: extensions and alterations

Old Gore Barn Fosse Cross: alterations and conversion of agricultural building with associated access and parking to provide a wedding venue (and Listed Building consent)

Downs Cottage North Cerney Downs: tree works

**7. Woodmancote Playground:**

7.1 **RoSPA Report:** The Report had been circulated to the Councillors. Following removal of the skateboard half-pipe, the playground was assessed as "medium risk". Some signage was recommended, and maintenance of the surface under the swings.

7.2 Chris Harlow had notified the Clerk that he no longer wished to carry out the regular inspections. Another Woodmancote resident willing to do this would be sought.

7.3 Councillor Sergeant said he would arrange to meet with a supplier of playground equipment. He and Councillor Wakefield would agree a short-list of possible new equipment and would then seek the views of residents as to what they would prefer.

**8. Matters Arising from the Annual Parish Meeting:**

There were none

**9. Correspondence:**

The following correspondence was reported by the Clerk:

9.1 Geoff Ramshaw had reported on his work with local footpaths and bridleways.

Arrangements had been made to separate horses from pedestrians on the path from North Cerney to Perrotts Brook, and access to the paths from Dark Lane had been improved

9.2 The response to the query as to the effectiveness of the proposed new street lighting in North Cerney had been that, if any problems arose after it was installed, Skanska should be contacted

9.3 An enquiry had been received regarding the removal of the bottle bank behind The Bathurst Arms. Councillor Forde had confirmed that this because householders could now dispose of bottles in their black boxes, and to prevent the use of the bank for disposal of commercial waste

9.4 GAPTC had requested information about increases in precepts of parish councils. There was an indication that in the future the Government might cap increases.

9.5 GRCC were holding a "Broadband in Gloucestershire event on 22 May 2017

9.6 The next Neighbourhood Coordination Group meeting would be on 21 September at Daglingworth Village Hall

9.7 Notification had been received from Cotswold District Council that grants of £500 for defibrillators were available through the District Councillor. Councillor Forde confirmed this.

9.8 The CPRE Gloucestershire Branch AGM would be held on 30<sup>th</sup> May at the Royal Agricultural University

**10. Any Other Business:**

Councillor Wilkes reported that Bathurst Estates were trying to trace the owner of the horse box parked in the car park behind The Bathurst Arms. He had received a complaint regarding the vehicle regularly parked on the pavement on the A435 in front of the "gate". The Clerk would raise this with PCSO Shutt.

**12. Date and Time of the Next Meeting:**

The next meeting would be held on Monday 4<sup>th</sup> September 2017 at 7.30 pm (subject to confirmation).

There being no further business, the meeting closed at 9.20 pm

Signed: .....

Date: .....