

North Cerney Parish Council

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING on 14th May 2018 at 8.15 pm at The Memorial Hall, North Cerney

Present: Councillors M Tufnell, N Wilkes, P Sergeant, C Martin and A Stoten, County Councillor P Hodgkinson, District Councillor J Forde, B Koch as RFO and 2 parishioners

Presiding: Councillor M Tufnell

Clerk: V Hancock

Apologies: Councillor C Wakefield

1. Election of Officers

1.1 **Election of Chairman:** Councillor Wilkes proposed and the Council **resolved** unanimously that Councillor Tufnell be re-elected as Chairman.

1.2 **Election of Vice Chairman:** Councillor Tufnell proposed and the Council **resolved** unanimously that Councillor Martin be elected as Vice Chair.

1.3 **Election of RFO:** The Council **resolved** unanimously that Barry Koch be re-appointed as Responsible Financial Officer (RFO)

1.4 **Appointment of Internal Auditor:** The Council **resolved** unanimously that Sara Telling be re-appointed as Internal Auditor

2.1 Minutes of the Parish Council Meeting on 5th February 2018

The Council **resolved** that the Minutes of the Parish Council Meeting held on 5th February 2018 at The Memorial Hall, North Cerney be approved and signed.

2.2 Matters Arising:

There were none

3. District and County Issues:

3.1 Councillor Hodgkinson had little to add to his report to the Annual Parish Meeting. He mentioned there had been problems with snow and ice after the first winter snowfall, but these were resolved by the time of the later snowfalls.

He reminded the Council about the lengthsman scheme. The Chairman mentioned the potholes and culvert in Calmsden.

Councillor Martin enquired when the grit bin in Hillview would be replaced and re-sited.

The Clerk would pursue this. Danny Taylor would also be asked to look at the siting of the bins in Calmsden.

Councillor Stoten mentioned that the pavements in North Cerney had not been cleared of snow and ice. It was agreed that the Clerk would arrange for a request to be published in Churn News in the autumn, that local residents clear the pavements outside their homes and also near the school and the homes of vulnerable residents.

3.1 Councillor Forde had nothing to add to her report to the Annual Parish Meeting. Asked about parking in Cirencester, she said that the Council was looking at additional temporary car parking at the Rugby Club, as well as other possible options. Parking for the future

generally was an issue CDC were looking at with Cirencester Town Council.

4. Financial Matters

4.1 **The Annual Governance Statement** was completed and it was **resolved** that it be signed by the Chairman and Clerk.

4.2 **The Annual Accounting Statements for 2017/18** were presented by the RFO and it was **resolved** that they be approved.

4.3 **Reconciliation Statement:** The reconciliation statement for the current year was presented by the RFO, and it was **resolved** that it be approved. The first instalment of the precept had been received, amounting to £4,500.

4.4 **Authorisation of Expenditure:** The following expenditure was approved:

V Hancock	Clerk monthly salary and PAYE June-August	441.00
GAPTC	Annual membership subscription	136.56
BHIB	Annual insurance	714.26
Playsafety Limited	RoSPA Playground inspection	84.00

5. Highways and Winter snow and ice

The Clerk had been notified that sections of the A435 between North Cerney and Seven Springs would be closed for resurfacing during the week commencing 21 May.

Notification had been received from Skanska that LED lighting would be installed in the parish in early June. In response to an enquiry from Councillor Hodgkinson, they had said that no additional lights would be installed. Gloucestershire County Council would consider request for additional lights only in specific circumstances, and would require a minimum 50% contribution to the cost.

Ameys had been very slow in responding to a request that the grit bins in North Cerney and Woodmancote be replenished.

(Other winter snow and ice issues dealt with in 3.1 above).

The Clerk had referred to the Cotswold Voluntary Warden a complaint received from a resident that the footpath from North Cerney to Rendcomb was impassable because of mud caused by cows. The Warden had investigated the position, and spoken to the landowner, but reported that there was little that could be done to protect the path from the effects of cattle grazing in wet or flooded conditions.

6. Planning Applications and Tree Preservation Orders

6.1 **Planning Applications:** The following application had been notified:

Removal of a condition relating to surface water drainage in the consent for conversion of the former Methodist Chapel, North Cerney

6.2 **Decisions and Notices:** the following had been approved:.

Victoria Cottage 44 Woodmancote: rear and side extensions

Scrubditch Farm: Variation of condition to replace two approved timber buildings with a single larger timber building

Pennings North Cerney: tree works

7. Woodmancote Playground:

7.1 **RoSPA Report:** The Report had been circulated to the Councillors. Some minor remedial works were recommended, together with replacement of the "rocker bird". Some signage was also recommended and the Clerk would look into this.

7.2 Councillor Sergeant said he was still awaiting feedback from local residents as to the equipment they would like to replace the half-pipe.

8. General Data Protection Rules

The Clerk had been receiving regular updates from GAPTC. As the Council did not hold data relating to individuals, nor did it communicate with anyone except regarding Council business, it was agreed that no specific action appeared necessary. It was agreed that all correspondence more than 7 years old should be destroyed, as well as any data relating to past Councillors etc.

9. Matters Arising from the Annual Parish Meeting:

There were none

10. Correspondence:

The following correspondence was reported by the Clerk:

10.1 An enquiry from GRCC as to whether the Council was still interested in creating an Emergency Plan for the parish. It was resolved not to proceed with this at present.

10.2 The CPRE Gloucestershire Branch AGM would be held on 31 May. The Clerk had details available if any of the Councillors wished to attend.

10.3 The annual subscription request from GAPTC

11. Any Other Business:

None

12. Date and Time of the Next Meetings:

The next meetings would be held on Monday 17th September 2018 and Monday 3 December 2018 at 7.30 pm

There being no further business, the meeting closed at 9.10 pm

Signed: