

## North Cerney Parish Council

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

19<sup>th</sup> May 2014 at 9.05 pm

at The Mission Hall, Woodmancote

**PRESENT:** Cllrs M Tufnell, A Biggs, S Hobbs, N Wilkes and E Russell-Brown,  
S Telling as RFO.

**APOLOGIES:** T Wharton.

**PRESIDING:** Cllr M Tufnell, Chairman.

**CLERK :** V Hancock.

#### 1. ELECTION OF OFFICERS

1.1 Election of Chairman: Cllr Wilkes proposed and the Council resolved unanimously THAT Cllr Tufnell be re-elected as Chairman.

1.2 Election of Vice Chairman: Cllr Hobbs proposed and the Council resolved unanimously THAT Cllr Biggs be re-elected as Vice Chairman.

1.3 Election of RFO: Cllr Tufnell proposed and the Council resolved unanimously THAT Sara Telling be re-appointed as Responsible Financial Officer (RFO).

1.4 Appointment of Internal Auditor: Cllr Tufnell proposed and the Council resolved unanimously THAT Veronika Forte be re-appointed Internal Auditor.

#### 2. MINUTES AND MATTERS ARISING

2.1 Minutes of The Parish Council Meeting 3<sup>rd</sup> February 2014

The Chairman proposed and the Council resolved THAT the Minutes of the Parish Council Meeting held at 7.30 pm on 3<sup>rd</sup> February 2014 at The Mission Hall Woodmancote be approved and signed.

2.2 Matters Arising

There were no matters arising.

#### 3. THE HOUSING NEEDS SURVEY

Martin Hutchins had reported on progress at the earlier Annual Parish Meeting.

#### 4. DISTRICT AND COUNTY ISSUES

Cllr Hodgkinson had reported on County and District Council issues at the earlier Annual Parish Meeting. He had reiterated that any issues regarding highway potholes should be notified to him.

#### 5. FINANCIAL MATTERS

5.1 Report of RFO: The RFO had provided a Report at the earlier Annual Parish Meeting.

5.2 Reconciliation Statement: The reconciliation statement was presented by the RFO and it was resolved THAT it be approved.

5.3 Authorisation of Expenditure: The following expenditure was approved:

07/04/14	562	GAPTC	Annual Subs	116.51
24/04/14	on1/001	V Hancock	Clerk monthly salary	114.4
12/05/14	on1/002	HMRC	PAYE for April 2014	28.6
14/05/14	on1/003	V Hancock	Clerk monthly salary	117.6

5.4 External Audit Forms: The accounting statement and annual governance statement were approved by the Council and the External Audit Form was signed by the Chairman and Clerk.

**6. PLANNING APPLICATIONS AND TREE PRESERVATION ORDERS**

6.1 Planning Applications: None had been notified.

6.2 Decisions and notices: Consent had been granted for extensions to 3 The Cottages Cotswold Park, and for a storage shed at Brooklyn Garage.

**7. WOODMANCOTE PLAYGROUND**

The Council had noted the content of the RoSPA Report. The risk classification was explained by the Clerk following discussion with RoSPA.

**8. BENCH/SHELTER NORTH CERNEY BUS STOP:**

It was agreed that the Council would look into the possibility of providing a bench or shelter. Cllr Russell-Brown would investigate this.

**9. CORRESPONDENCE RECEIVED**

The correspondence as circulated by the Clerk was noted. The Council agreed with the views of the Leader of Cotswold District Council regarding ambulance response times and the Clerk would notify the Council's support of his campaign.

**10. ANY OTHER BUSINESS**

10.1 It was agreed that the Clerk would arrange for the names of the Councillors to be listed in the Churn News, with email addresses for the Chairman and Clerk.

10.2 The Clerk would investigate what action (if any) was necessary following the resignation of Cllr Wharton.

**11. DATE AND TIME OF NEXT MEETING**

The next Council Meeting would be held on 15<sup>th</sup> September 2014 at 7.30 pm in The Mission Hall, Woodmancote.

There being no further business the Meeting closed at 9.45 pm

Signed: .....

Date: .....